## Intermediary

## Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form using black ink and send it to:

Marsden Building Society 6-20 Russell Street Nelson Lancashire BB9 7NJ	Service User Number  8 5 0 2 5 6
Name(s) of account holder(s)	Reference Number
Bank or Building Society Account Number	Instruction to your Bank or Building Society
	Please pay Marsden Building Society Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Manadan Building Society and if
Branch Sort Code	instruction may remain with Marsden Building Society and, if so, details will be passed electronically to my Bank/Building Society.
Name and full postal address of your Bank or Building Society	Signature(s)
To: The Manager	
Postcode Postcode	Date Date
Banks and Building Societies may not accept Direct Debit Instru	uctions for some types of account.
Please note: The Society only offers the following 3 payment da	es for Direct Debits
Please tick appropriate box applicable	
I would prefer payments to be taken monthly on the 11th	16th 21st



## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Marsden Building Society will notify you 10
  working days in advance of your account being debited or as otherwise agreed. If, you request Marsden Building Society to
  collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Marsden Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when Marsden Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.