

Workplace Savings Salary Deduction Form

Use this form to tell your employer how much you'd like to save from your wage, post-tax and other deductions.

This form is interactive, which means you can complete it on screen, adjusting the size if needed.

Once you've filled in the form, save it and send it through to the relevant department within your business who'll set up, or change the payment for you. Details of where to send the form (usually your HR or Payroll Department) will have been shared with you during the launch.

Your details

Your name

Your Workplace Savings account number

Amount to be deducted each pay day

This is a

☐

New instruction

☐

Change to an existing instruction

Declaration

By submitting this form, you're authorising the amount above to be deducted from your salary and credited to your Workplace Savings account with the Marsden.

You understand that this is not a salary sacrifice scheme and that the deduction is post-tax.

If you have more than one Workplace Savings account with us, you'll need to complete a form for each account you hold.

If you want to stop making payments into your Workplace Savings account via your employer, please enter "0" in the amount box.

Your instruction must be received by the relevant department at your workplace before the cut-off date they've specified to you.

Any instructions received after the cut-off date will be made on the next pay day.

Signature

Date



marsden
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